

Person Specification Park Manager (Abbey Gardens) Band 5

Criteria	Attributes	Method of assessment
Knowledge	<p>Essential</p> <ul style="list-style-type: none"> • Sound understanding of horticultural principles and estate management. • Understands the importance of providing good customer service. • Understanding of the role the authority has in addressing anti-social behaviour. <p>Desirable</p> <ul style="list-style-type: none"> • Understanding of plant and souvenir retail. 	Application and interview
Experience	<p>Essential</p> <ul style="list-style-type: none"> • Proven track record as team leader. • Practical experience of gardening. • Practical experience of using a range of horticultural machinery and hand tools. • Experience of working with/supervising volunteers in park related tasks. • Demonstrate a good understanding of health and safety policies and procedures. • Experienced in deal with a people in a wide range of different scenarios including dealing with those causing anti-social behaviour. <p>Desirable</p> <ul style="list-style-type: none"> • Being responsible for public safety. • (IOSH Managing Safely). • Experience of cash handling and retail. 	Application and interview
Skills and abilities	<p>Essential</p> <ul style="list-style-type: none"> • Good interpersonal, written and oral communication skills. • Have a strong customer service focus. • Ability to prioritise and execute tasks and make sound decisions. • Flexible approach and willingness to acquire 	Application and interview

	<p>new skills.</p> <ul style="list-style-type: none"> • Positive response to change. • Highly self-motivated and directed. • Attention to details with problem solving abilities. • Competence in the use of IT. • Competence in health and safety. • Able to communicate in user friendly language. • Ability to lead, manage and develop staff and to multi-task and prioritise your own work programmes to meet deadlines. • Ability to write and present reports. • Ability to negotiate effectively. • Ability to provide financial and technical information. 	
Qualifications	<p>Essential</p> <ul style="list-style-type: none"> • Minimum OND Level or equivalent in Horticulture or related field. <p>Desirable</p> <ul style="list-style-type: none"> • ILM level 3 certificate in first line management or equivalent. • First aid certificate. • RHS level 3 advanced certificate in horticulture or equivalent. 	Application and documentary evidence
Other	<p>Essential</p> <ul style="list-style-type: none"> • Category B driving licence. 	Application and documentary evidence

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