

Person specification Assistant Waste and Street Scene Manager Band 6

Criteria	Attributes	Method of assessment
<p>Knowledge</p>	<p>Essential</p> <p>A good working knowledge of key legislation relating to vehicle and driver regulations.</p> <p>Able to give examples of financial management and budget monitoring.</p> <p>Demonstrate a good understanding of health and safety policies.</p> <p>Ability to understand the concept of diversity and respect for others and be committed to these issues.</p> <p>Desirable</p> <p>Knowledge of the local area.</p> <p>Knowledge of Waste Management and Local Government.</p>	<p>Application/ interview</p>
<p>Experience</p>	<p>Essential</p> <p>Experience of managing front line staff in the delivery of waste and street scene services or in a similar work environment.</p> <p>Experience of leading, managing and developing staff.</p> <p>Demonstrate firmness, fairness and tact and discretion together with ability to work under pressure.</p> <p>Experience in a customer service background and understanding of the importance of providing good customer service.</p> <p>Desirable</p> <p>Worked with trade Unions and have industrial relations knowledge</p>	<p>Application/ interview</p>

<p>Skills and abilities</p>	<p>Essential</p> <p>Ability to multi-task and problem solve whilst working in fast moving environment.</p> <p>Prioritise your service work programmes to meet deadlines and the wider service needs.</p> <p>You will need keyboard skills and a good working knowledge of Microsoft packages plus an awareness of the importance of confidentiality and data protection.</p> <p>Ability to communicate clearly and confidently, including the ability to write and present reports.</p> <p>Represent the Council and its values and attend meetings with public bodies, customers and councillors as required.</p> <p>Ability to exercise initiative and professional judgement when carrying out your duties, working within the authority's policies/procedures.</p> <p>Ability to organise own workload and that of wider team.</p> <p>Able to give examples of collaboration with others and the ability to work effectively as part of a team.</p> <p>Able to work flexibly to meet the needs of the service.</p>	<p>Application/ interview</p>
<p>Qualifications</p>	<p>Essential</p> <p>Certificate of Professional Competence in Road Transport Operations (CPC).</p> <p>ILM level 3 Certificate in first line management or equivalent.</p> <p>Evidence of continual training and development and commitment to a learning culture.</p> <p>Full driving licence.</p> <p>Desirable</p> <p>Member of the technical institute, such as, CIWM.</p> <p>IOSH qualified.</p>	<p>Application/ interview/ documentary evidence</p>