

**Person specification
Estates Surveyor (Strategy and Projects)
Property Services**

Criteria	Attributes	Method of assessment
Knowledge	<p>Essential</p> <ul style="list-style-type: none"> • Have an up-to-date knowledge of relevant legislation and technical procedures. • Knowledge appropriate to delivering a range of property professional services to clients/ customers. • Ability to formulate and deliver property development and enhancement projects. • Ability to understand the concept of diversity and respect for others and be committed to these issues. • Appropriate understanding of impact in immediate work and service area. <p>Desirable</p> <ul style="list-style-type: none"> • Appropriate level of data protection, security and confidentiality awareness 	Application/interview
Experience	<p>Essential</p> <ul style="list-style-type: none"> • Experience of undertaking development appraisals and valuations. • Demonstrate experience of communicating, influencing and negotiating with tenants, internal and external stakeholders, other professionals, partners and, ideally, the public. • Demonstrate experience in attending site visits and property inspections. • Competent in the use of IT, including property database and management software. • Demonstrate experience or understanding of customer care and a strong customer 	Application/interview

	<p>focused service delivery to a range of stakeholders and partners.</p> <p>Desirable</p> <ul style="list-style-type: none"> Public sector experience with an understanding of practices and constraints/requirements affecting asset management. 	
<p>Skills and abilities</p>	<p>Essential</p> <ul style="list-style-type: none"> Enthusiasm and willingness to work as part of a team. Ability to work under own initiative, planning and monitoring personal and team workload and deadlines. Ability to manage budgets and exercise financial control. Excellent communication and interpersonal skills. Good analytical and planning skills and an ability to give close attention to detail. Able to write detailed and effective reports, business documents and correspondence, including for release to members and the public. Able to solve problems, prioritise workloads and provide support to colleagues. Confident presentation skills. Able to deal appropriately with a variety of people. Demonstrate ability to achieve a good work life balance. 	<p>Application/interview</p>
<p>Qualifications and learning</p>	<p>Essential</p> <ul style="list-style-type: none"> Membership, or working towards Assessment of Professional Competence, of the Royal Institution of Chartered Surveyors (RICS). Commitment to self-development and CPD. Be able to give examples of effective self-motivation and self-direction. Willingness to learn and to improve. 	<p>Application/documentary evidence/interview</p>

Other	Essential <ul style="list-style-type: none">• You will need access to transport and ability to visit sites.	Application/documentary evidence
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Date: January 2022