

Job description

Vehicle Mechanic

Band 5

This role is primarily based at the West Suffolk Operational Hub, Fornham St Martin, Bury St. Edmunds. You may reasonably be required to work at any other of the Council's premises to include Bury St Edmunds, Haverhill and Mildenhall as required to meet the needs of the service.

Key Responsibilities & Activities

- To be part of the Waste Management team a repair and maintenance service to the Council's fleet of vehicles and plant as appropriate. To complete the work to the standard and the quality specified.
- To undertake regular servicing and repair of vehicles, plant and horticultural equipment.
- To attend breakdowns and site visits to provide assistance as required.
- To provide a welding and fabrication service and assist with MOT testing as necessary.
- To prepare and maintain work records.
- To represent the Council in a professional manner in accordance with customer care policy and the contract specification.
- To ensure that all aspects of the work are carried out in a safe manner in accordance with the Council's Health & Safety Policy including wearing and maintaining Personal Protective Equipment (PPE) as issued.
- To carry out any other reasonable tasks commensurate to the grade of this post.

Qualifications/experience for all levels

- BTEC National Certificate in Motor Vehicle Technology or equivalent.
- Experience of maintaining a range of vehicles and plant.
- Knowledge of various types of agricultural/horticultural equipment and mechanical road-sweepers an advantage
- Able to demonstrate a good knowledge of the local area and understand the importance of providing good customer service.
- Able to demonstrate good understanding of Health and Safety policies and procedures. Experience of team working and ability to work effectively as a team player.
- Able to work in all weathers and be flexible, being included on a rota system for out of hours breakdowns.
- Ability to undertake all physical tasks associated with the work (within the constraints of Manual Handling Operatives Regulations 1992)
- Hold full Driving Licence (subject to provisions of DDA 1995)

- If employed as a Vocational Licence holder (licence category C1, C1+E, C or C+E), must possess and maintain a Driver Qualification Card (DQC), as per the requirements of the Vehicle Drivers (Certificate of professional competence) regulations 2007 (SI 605/2007).

February 2026