

Person specification

Senior Planning Policy Officer

Band 6

Criteria	Attributes	Method of assessment
Knowledge	Essential <ul style="list-style-type: none"> • Good up to date knowledge of Local Plan and neighbourhood plan legislation. 	Application, interview, test
Experience	Essential <p>A minimum of one year's post qualification work experience in planning is preferred.</p> Desirable <ul style="list-style-type: none"> • Experience of Infrastructure Delivery Plan preparation. 	Application, interview
Skills and abilities	Essential <ul style="list-style-type: none"> • Flexible approach and willingness to acquire new skills. • Positive response to change. • Highly self-motivated and directed. • Attention to details with problem solving abilities. • Good interpersonal, written, and oral communication skills. • Competence in the use of IT. • Ability to prioritise and execute tasks in a high-pressure environment and make sound decisions. • Able to communicate in user friendly language. • Have a strong customer service focus. • Ability to work effectively as part of a team but also on own initiative. • Ability to negotiate effectively. 	Application, interview, test
Qualifications	Essential <ul style="list-style-type: none"> • Qualified to degree level in relevant subject and eligible for Membership of RTPI or equivalent. 	Application, documentary evidence