Job description
Senior Ranger East Town Park
Band 5

The post holder will be required to work at any of the West Suffolk sites as required in order to meet the needs of the authority. The Post Holder will report directly to the Parks & Open Spaces Manager.

Job purpose

To ensure the successful provision of a Parks Ranger Service covering a multitude of Parks & Open Spaces in a defined area in West Suffolk.

To supervise and direct the work of the Park Rangers who report to you.

Key responsibilities and activities

- Co-ordinate the day to day work within the designated site and other parks and open spaces in the District
- Assisting in the protection and security of all facilities and equipment within the parks and open spaces
- To protect the integrity and enjoyment of sites by enforcing Bye-laws and Regulations.
- Monitoring contracts and contractors as directed by the Parks and Open Spaces Manager
- Ensuring protection of flora and fauna and improvement of the biodiversity of sites
- Day to day management of the Rangers and/or Casual Rangers
- Carrying out other duties as required by the Parks and Open Spaces Manager commensurate with the grade
- Organising and promoting Ranger events at sites and liaising with other event organisers.
- Promote and operate an environmental education programme and seek partnerships with external operators to assist this process
- Linking with existing volunteer groups and partners
- Carry out general administration work
- Supply accurate records for statistical analysis

- Jobs involve a supervisory element in relation to other employees who may undertake more than one area of activity.

- The job may involve providing advice and guidance on the interpretation of external regulations or legislation. This may include adapting policies and procedures in light of new/changed legislation.

- The jobholder may be responsible for data where accuracy, security and confidentiality are important, budgets and/or high value property. The job will involve coaching less experienced members of the team.

- Producing records and reports as directed by the Parks & Open Spaces Manager.

- Develop and operate relevant informal open spaces such as Sites of Special Scientific Interest (SSSI's), County Wildlife Site (CWS's), Local Nature Reserves (LNR's) carrying out practical conservation and biodiversity work.

- Carry out inspections of Play and Open Space areas as and when required.