Job description
Waste and Street Scene Supervisor
Band 5

This role will be required to work at all of the Council's operational depots. You may reasonably be required to work at any other of the Council's premises as required in order to meet the needs of the service and be flexible in this approach.

Job purpose

The **Waste and Street Scene Supervisor** reports direct to the **Waste and Street Scene Manager** and supervises the day-to-day work of waste collection and street cleansing services.

Key responsibilities and activities

- Coordinate the day-to-day work within the designated area as directed by the Waste and Street Scene Manager.
- Day to day supervision of the Frontline staff (Operatives, Drivers and chargehands).
- Assist with the development and implementation of robust manpower plans and work schedules across multiple disciplines to deliver frontline services.
- Assist with the use of technology for route optimisation and manage the work, using and adopting technology making it central to how frontline services are provided in future.
- Effectively support and supervise your team ensuring that regular team meetings / toolbox talks take place and expectations are clear. Ensuring the development of skills and knowledge and maximising the potential of all staff within your team.
- To ensure frontline staff comply with Health and Safety regulations, wearing the correct Personal Protective Equipment and adhere to the sections Works Procedures.
- Prepare, review and update Risk Assessments and Safe Systems of work relevant to the work area.
- Undertake investigations relating to insurance, non-compliance, incidents, accidents and near misses. Seek to reduce accidents and collisions through appropriate feedback and training to staff.
- Ensure work is undertaken in line with relevant licences and permits at depots and other facilities and take necessary action when breaches occur.
- The post holder is essentially self-supervising without immediate access to senior management and will be expected to exercise own initiative and judgement in

carrying out their supervisory duties within the Authority's policies/procedures also cover for their Manager when required.

- Empower frontline staff to use technology in the delivery of frontline services.
- Carry out general administration work and supply accurate records for statistical analysis.
- Work with other Supervisors/Managers in the service and Fleet Services to improve communication, day to day management of frontline services.
- Participate in the recruitment and training of staff, including inductions.
- Coordinate staff for the preparation and planning of events.
- Working "Commercially" by identifying potential opportunities to increase income and/or reduce Operational costs. Also develop Operations to deliver Commercial works in order to meet or exceed customer expectation and achieve financial targets.
- To assist on any project or programme as agreed by the Waste and Street Scene Manager.
- Actively participate in new initiatives/trials in areas of waste minimisation, recycling and street cleansing.
- Understand customer needs and provide them with a service they value.
- Undertake such other duties as may be appropriate to the pay band of the post.