

Garden Waste Subscription Cancellation

Subscriber details

Name	
Telephone number	
Email address	
Address	
Postcode	

Garden waste customer reference number	
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Subscription details

Do you have more than one garden waste subscription?	Yes		No	
Would you like to cancel all subscriptions?	Yes		No	
If no, how many would you like to cancel?				

Please be advised that you must notify us of your request to cancel by 1 May to ensure that you will not be charged for the next cycle of collections.

If you are moving within West Suffolk and would like to take your subscription with you, please contact our customer services team.

Reason for cancellation

The subscriber has passed away.	
I wish to cancel the service with immediate effect. I am aware that my bin will no longer be emptied.	
I do not wish to renew my subscription at the end of the garden waste year. I am aware my bin will not be emptied after the end of this years subscription.	

Please email your completed form to customer.services@westsuffolk.gov.uk

West Suffolk Council will capture and store information in this form so that the requested service can be provided. All personal information will be processed, protected, and disposed of in accordance with the UK General Data Protection Regulation and the Data Protection Act 2018 and will only be used to deliver or improve our services. We will not disclose any personal information to any other third parties unless required to do so by law or we have your consent to do so. For more information on how we do this and your rights in regard to your personal information and how to access it, visit our website: [How we use your information](#)

For office use

Reference number	
Cancelled by (initials)	
Date	