

NOTES OF MEETING

Title of Meeting:	Newmarket Vision Transport Delivery Group
Purpose or Mandate:	A meeting to discuss and progress solutions for transport issues in Newmarket and Newmarket Vision Priorities
Date:	12/01/2016
Place:	Ernest Cassel room, Newmarket Town Council, Newmarket
Times:	10:00 to 12:00
Attendees:	Councillor James Finch (JF), Cabinet Member Suffolk County Council Councillor Warwick Hirst (WH), NTC Councillor David Hudson (DH), Suffolk County Council Councillor Chris Barker, (CB), FHDC Suzanne Buck (SB), Suffolk County Council Nick Patton (NP) – Training Grounds Manager, Jockey Club Estates Darren Dixon (DD) – West Suffolk Parking Officer Guy Smith (GS), Suffolk County Council Margo Walsh, (MW) – Racing Operations Manager (for GC)
Invited Guests	
Apologies	Rona Burt (RB), Forest Heath DC Magnus Magnusson (MM) - FHDC officer T/PS Rob Diver (RD) – Suffolk Police Gemma Charrington, (GC), Newmarket Racecourse

Chairman Cllr James Finch

Ref	Notes	Action
1.	Apologies	
	Received as detailed above.	
	Notes of last meeting	
	 A pdf of the NHG presentation to be sent out with notes of this meeting 	SB
	 Business case for the new Gallop – SB identified Alison Huxley as the contact for assistance with this. SB to ask AH to contact NP and William Gittus 	SB
	 GS confirmed that CB and WH would be joining the Newmarket High St Gp 	
	 GS confirmed that Bury Rd was in the maintenance programme 	

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	 All other actions covered within current agenda 	
	Notes of the meeting were agreed	
2.	Management of horse crossings	
	 NP is producing a paper for WG about using marshals at crossings. One proposal is that the marshals would be employed by the Jockey Club and funded through increased Heath Tax 	
	 Following a discussion on which crossings should be included, the Fordham Rd/Rayes Lane and Bury Rd crossings were identified as the priorities. 	
	 A trial period during the school summer holidays was proposed which could include a police presence at the start. 	
	 It was suggested that marshals are rotated between sites to build in resilience to the operation 	
	 It was acknowledged that experience of horse/rider behaviour was an important skill for the marshals. Based on this the marshals used by the race course would not be suitable. 	
	 NP to prepare paper and bring to the next meeting. He will also liaise with RD re potential police involvement 	NP
3.	Tourism signs	
	 WH provided details of the Town Centre Gp person responsible for progressing this project, this is Fiona Unwin. 	
	 The transport group is currently awaiting details of the destinations to be included. 	
	 SB to forward summary note to Fiona, together with details of the SCC officer who will deal with this. 	SB
	 The application will be submitted by SCC on behalf of the Town Centre Tourism group. 	
4	Driving in Newmarket	
	 There was a discussion about how to raise public awareness of how to behave at horse crossings. 	
	 NP is to prepare a flier for the tourist board and library. There was discussion about putting the information on the town's website. 	
	 MW suggested that a link to the information could be provided as part of the race course journey planner 	
	This could also be done for local hotels	
	 It was suggested that photos rather than just text would be more effective at engaging the public. 	
	NP also suggested information for schools	
	 NP to bring back details to the March meeting. 	NP

5	Off-street parking update	
	Kiers have been commissioned to finalise the sign designs	
	 Details to be brought back to the March meeting to agree, following which the signs can be ordered 	GS
6	Off-street parking update	
	• The proposals brought to this group in October, for changes to off-street parking went to FHDC Cabinet on the 22 nd December and approved.	
	Main changes include	
	 Retaining short term parking tariffs 	
	 Provision of weekly tickets for long term parking 	
	 Charging for Sunday and Bank Holiday parking 	
	\circ Introduction of charging for BBH parking (cost provides double the time)	
	 Increased penalty charges from £35 to £70 	
	 Decrease cost of leasing spaces, this has already resulted in increased take up 	
	• As previously discussed in the group, no further changes will be made to off- street or a potential residents parking scheme until the impact of the horse racing museum is understood.	
	Review to be undertaken in September 2016	
7	Rail update	
	 Rail update note provided, the improvements to the rail station are to be officially opened on 5th February 	
	• Signs were requested to help visitors get access to shuttle buses from the station on race days.	GS & GM
8	SALC	
	WH reported that the SALC group had requested an officer to contact at SCC	
	 JF commented that all inquiries should be either via the SCC website/ Customer Services or their local County Councillor. It is essential that this process is followed rather than resorting to phone calls to the area office. 	
	 GS commented that there had been some delay in responding over the last couple of months due to staff shortages, however this was now being addressed 	
	 WH is to provide specific examples of issues with the associated reference numbers to GS 	WН
	JF is due to meet with SALC representatives soon.	

9	Pinch points	
	 Fred Archer Way / Waitrose – There are a number of factors that contribute to congestion in this area; parking/access to the schools, restricted access in/out of Waitrose's car park; the turning restrictions. This location is considered one of the main problem points in the town 	
	 SCC to contact Waitrose and the Church to try and facilitate a way to enable a new access to be provided to/from the Waitrose car park 	SB
	 The A142/A14 junction - improvements have been identified within the Hatchfield Farm application 	
	 The Clock tower roundabout – there was a discussion around the queues at the roundabout, including across the roundabout. GS confirmed that the signals at the Fred Archer Way junction were set to go green if the queues reached the roundabout. There was a suggestion for lines to improve driver behaviour at the roundabout; GS noted that the current scheme is a shared space scheme which relies on uncertainty and has significantly improved safety at the junction since installation. No lines are to be considered here, however, it is recognised that the operation of this junction and the area around Waitrose are linked. 	
	 JF commented that the group should focus on more medium and long term issues. He encouraged the group to provide suggestions of issues at the next meeting. 	ALL
10	Snailwell Rd	
	 SB informed the group that she had commissioned an independent consultant to undertake a safety review the horse walk on Snailwell Rd. SB to provide an update once report completed. 	
	 DH commented that Jacko Fanshaw was not happy with the horse walk. WH disagreed with this. He also noted that Jacko Fanshaw had written to residents, with feedback that they were generally happy with it. 	
	 WH supported the impact of the traffic signals and that there was local support for the scheme. 	
11	Communication	
	 JF reported that following recent discussions with some Steering Gp members, it was agreed that all communication between groups should be through the group Chairs, they can then allocate to a member of the group or report back to say the Transport Gp with the results. 	
	• JF confirmed that all transport related issues are to come to the Transport Gp.	
12	AOB	
	Progressing schemes –	
	NP is keen to progress schemes.	
	 The group discussed putting a package of measures together to submit to the LEP, recognising that match funding will be required. 	SB
	 Schemes should include the High St and horse crossings 	

	 JF noted the importance of demonstrating the economic benefit of improvements and the need to include businesses 	
	Highways England (HE)	
	 SB has invited Simon Amor, HE Asses Development Manager to the next meeting. It will give the group and other invitees the opportunity to raise issues and concerns relating to the A11 and A14. 	
	 Suggested invitees – Amy Starkey, Noel Byrne, William Gittus, Malcolm Baker (Kentford Parish Chair), a representative from the Chamber of Commerce. 	SB
	GS to invite Malcolm Baker	GS
	 It was agreed that the group would send questions for the meeting by the end of January 	ALL
8	Next meeting agenda	
	 Highways England – discussion about the A11/A14 and how they affect Newmarket 	ALL
	Hatchfield Farm –Inquiry decision	MM
	 Management of horse crossings – paper 	NP
	Driving in Newmarket – leaflet	NP
	Off-street parking signs	GS
	Snailwell Rd review	SB
12.	Next Meetings	
	Meetings to be held in the Ernst Cassel room at NTC unless otherwise noted	
	Wednesday 30 th March 10:00 to 12:00	
	Wednesday 18 th May 10:00 to 12:00	
	Please make a note of these dates in your diary.	