

NOTES OF MEETING

Title of Meeting:	Newmarket Vision Transport Delivery Group
Purpose or Mandate:	A meeting to discuss and progress solutions for transport issues in Newmarket and Newmarket Vision Priorities
Date:	15/08/2019
Place:	Ernest Cassel Room, Newmarket Town Council, Newmarket
Times:	13:00 to 15:00
Attendees:	<p>Louis Busuttil – (LB) Suffolk County Councillor & Deputy Cabinet Member for Highways Strategy (Meeting Chair)</p> <p>Councillor Rachel Hood (RH) – Suffolk County Council</p> <p>Councillor Peter Hulbert (PH) - Newmarket Town Council</p> <p>Calum Poole – (CP) Suffolk County Council, Transport Strategy</p> <p>Nick Patton (NP) – Jockey Club Estates</p> <p>Steve Parissien (SP) – Palace House</p> <p>Darren Dixon (DD) – West Suffolk Council</p>
Non-attendees:	<p>Mary Evans (ME) – Suffolk County Councillor, Deputy Leader & Cabinet Member for Highways, Transport and Rural Affairs</p> <p>Councillor Robin Millar (RM) – Suffolk County Council</p> <p>Councillor Warwick Hirst (WH) – Newmarket Town Council</p> <p>Sara Noonan (SN) – West Suffolk</p> <p>Carl Ashton (CA) – Suffolk County Council, Transport Strategy</p> <p>Roberta Bennett (RB) – Newmarket Town Council, Town Centre Manager</p> <p>Graham Philpot (GP) – Newmarket BID Manager</p> <p>Sally Easton (SE) – West Suffolk Council, Communications</p> <p>Cameron Findlay (CF) – West Suffolk Council</p> <p>Amy Stennett (AS) – Jockey Club Estates</p> <p>Francesca Clarke (FC) – Suffolk Highways</p>

Chairman - Cllr Louis Busuttil
Notes of Meeting – Calum Poole

Ref	Notes	Action
1.	Introductions – Dr Steven Parissien, Chief Executive of Palace House was introduced to the group	
2.	Apologies – received from; Cllr Mary Evans, Cllr Robin Millar, Roberta Bennett, Sally Easton, Sara Noonan, Carl Ashton, & Francesca Clarke	
3.	Minutes of previous meeting <ul style="list-style-type: none"> Agreed as a true record 	

4.	<p>Video Conference</p> <ul style="list-style-type: none"> • CP provided an update on progress. The promotional video has been filmed, running for approximately 25 seconds and briefly detailing the transport issues and aspirations for Newmarket. The video is presented by ME, although CP was unsure whether it had yet been released. • LB suggested that it had previously been agreed that Councillors for Newmarket divisions would participate in the video and asked why this was not the case. • CP to liaise with SE to confirm the status of the video, the proposed release date and whether there is still opportunity for Newmarket Councillors to participate. 	CP
5.	<p>Newmarket Car Parking Plan</p> <ul style="list-style-type: none"> • DD provide an update to the group. WSC is drawing up a plan which will draw on elements from SCC's draft parking plan and WSC's work on off-street parking provision to produce a comprehensive parking strategy, accommodating on-street and off-street parking provision. • Occupancy testing of off-street parking is ongoing, a stakeholder group has been set up, consultation will begin imminently and a draft will be ready for review in early October. It is planned that the report will go before WSC's scrutiny committee in early December and on to Cabinet in January. • DD provided an update on CPE. The draft order is likely to go before parliament before Christmas, enabling WSC to enforce on-street parking offences. The revenue will be used to cover the costs of CPE but any surplus can be allocated to suitable schemes. • RH stressed the need to incentivise the town and parish councils to recruit PCSOs to enforce on-street parking. • SP raised the proposed redevelopment of Rous Road and asked to be involved in the planning process. DD confirmed that SP would be consulted if and when proposals come forward. 	
6.	<p>Horse Crossings</p> <ul style="list-style-type: none"> • NP provided an update on the work on horse crossings. • Fordham Road/Rayes Lane scheme in development and liaising with the school to provide a safe pedestrian crossing at Waitrose • JCE developing a masterplan and are liaising with SCC and Cambridgeshire CC. It is proving difficult to maintain ongoing engagement with Cambridgeshire CC. • CP provided an update on the work to deliver improvements at Rowley Drive/Mill Hill. The scheme is at the design stage, with a narrowing of the horsewalk down to 4m and improved pedestrian crossing facilities to be introduced. CP to share the latest plans with NP, although they currently contain errors that are being rectified. 	CP
7.	<p>High Street Design</p> <ul style="list-style-type: none"> • DD provided an update, although he clarified that Boyd Nicholls is leading the workstream. 	

	<ul style="list-style-type: none"> • Consultation has finished and it is to be taken to the TRET group. DD to advise on progress. • RH requested that a report is to be produced for the local members. CP to contact Boyd copying in RH and PH. • PH advised that the 'Beware school' lines have been reinstated despite the St Felix's school having been closed for 8 years. CP to chase FC for clarification. 	DD CP CP
8.	Yellow Line Refreshing <ul style="list-style-type: none"> • It was understood that David Stiff has developed a programme of lining works to be delivered. CP to seek clarification of scale of works planned in Newmarket and the likely timescales for these works. 	CP
9.	Part Night Lighting <ul style="list-style-type: none"> • LB explained that it was a SCC policy decision to introduce part night lighting and it has proved to be a substantial revenue cost saving • PH requested that overnight lighting is maintained on the Yellow Brick Road to deter anti-social behaviour. PH further stated that SCC previously agreed to overnight lighting on the Yellow Brick Road. • RH to ask RB to check with Richard Webster as to whether there is any scope for a departure of policy in this case and copy in ME and LB 	RH/RB
10.	AOB <ul style="list-style-type: none"> • NP emphasised the need to improve the appearance of the Rowley Drive horsewalk to provide as a gateway to Newmarket. The group agreed that the legacy benefit of improvements would be significant. • CP advised that a scope for the Palace Street study has been drafted and is awaiting acceptance from WSC to go ahead. The study will include access requirements, usage of route and provision for all road users. CP will advise on progress. • NP stated that cycling is a particularly important form of transport in Newmarket and something we should be encouraging. He suggested a review of the existing cycle network. CP explained that SCC manage the local cycle network, but the national cycle network is designated by Sustrans, a sustainable transport charity. CP explained that it might be possible to reroute the national cycle network and suggested that there might be a better route than Palace Street. The group was supportive of rerouting cyclists away from Palace Street and agreed that improvements for cyclists on the high street is necessary. NP/CP agreed to work together to create a plan of improvements to the cycle network. • CP suggested removing Rona Burt and Chris Barker from circulation as they are no longer Councillors and questioned whether anyone should be invited in their place. RH suggested inviting Cllrs Andy Drummond, James Lay and Robert Nobbs to the next meeting. CP will forward the notes to the Cllrs and invite them to the next meeting. 	CP NP/CP CP
11.	Date of Next Meeting <ul style="list-style-type: none"> • TBC 	CP

Meeting ended at approx.14:30