

## Newmarket Vision Steering Group Action Notes

### 13 January, 2014 - Newmarket Town Council

#### In attendance:

Chairman: Councillor Lisa Chambers (SCC) and Councillor Warwick Hirst (FHDC), Councillor Rachel Hood (NTC),  
Supported by: Liz Watts (FHDC), Bryn Griffiths (SCC), Richard Baldwin (FHDC), Christine Rush (FHDC), Sally Easton (for Media Briefing only)

#### Apologies received from:

Isabelle Barrett (NTC) and Sara Blake (SCC)

Agenda issue	Action	Desired outcome	Who is responsible?	Confidential? If so, Reason and Date for release to public domain
Education Delivery Group notes	First meeting date identified.	Actions start being delivered	LC	No
Community Planning Delivery Group notes	First meeting set up for 24 January 2014 11.00 am by Cllr Rachel Hood.	Actions start being delivered	RH	No
Town Centre / Retail, Local Economy and Tourism Delivery Group notes	First meeting set up for 24 January 2014 10.00 am by Cllr Warwick Hirst.	Actions start being delivered	WH	No
Traffic / Highways Delivery Group notes	First Meeting has taken place in early December 2013 (when the existing Traffic group agreed to become the Traffic/Highways Delivery Group).	Actions start being delivered	LC	No
Newmarket Vision Statements	All delivery groups to go through the list of actions.	Report back to the Steering Group on action taken/progress, so that this can be logged on the overall project plan	LC/RH/WH	No
Role of Officers and Councillors	Clarified that Officers are present to support the members of the group (independent and councillor).	Clarity of roles	All	No
Neighbourhood Plans	BG to arrange short development session for Community Planning Delivery Group so that it	Delivery group can ascertain whether it will	BG/RH	No

<b>Agenda issue</b>	<b>Action</b>	<b>Desired outcome</b>	<b>Who is responsible?</b>	<b>Confidential? If so, Reason and Date for release to public domain</b>
	understands what's involved in writing a Neighbourhood plan.	be possible/desirable to develop a neighbourhood plan for Newmarket		
Media briefing	Following the Media Briefing held at 10.30 am, it was agreed that a further media release would be distributed following the briefing.	Highlight and promote the work of the Steering Group, particularly in the non-Newmarket media (who had been unable to attend the briefing)	LW	No