

**NEWMARKET VISION
MINUTES OF
COMMUNITY PLANNING DELIVERY GROUP**

10.15 am 15 September, 2014
Held at Newmarket Town Council Offices

Members Present:

Cllr Rachel Hood (Chair), NTC
Cllr Michael Jefferys, NTC
Julian Wilson, Stud Farmers Association/NHG
Sara Beckett, Resident
Graeme Lockey, West Suffolk Principal Growth Officer
Robert Feakes, SCC Planning Officer (Policy)
Christine Rush, FHDC minutes

1. Apologies received from William Gittus, Cllr Rona Burt, Steven Wood, Neil Anthony, Quentin Cass, John Smithson, Marie Smith, and Claire Elbrow. Cllr Michael Jefferys, Christine Rush and Graeme Lockey arrived 15 minutes late due to confusion over room booking.

2. Minutes of the last meeting 27 August:
The minutes of the last meeting were agreed as correct.

3. Matters Arising

Open Spaces: No update available. **Action:** SB to call GoWild and ask them to apply for Locality money. SB has had no response from website. CAR to send SB contact details, Claire and Anthony Haskins and Peter Cornelissen.

Action: CAR to bring forward Studlands item to the next agenda.
SB stated that Studland Park hosted a family fun day in aid of charity on Saturday, 10 September.

No. 1 drain – change of name: RF circulated a briefing note from his SCC colleagues and stated that the Environment Agency had been contacted who had no problem in principle with a change of name. The advice from the SCC floods team and the Environment Agency was to involve the various bodies, so RH thought an introductory letter seemed like a good way of doing this - CAR noted draft letter. CAR to send to RF who will prep officers involved and make available for RH to take to next Mondays Town Council Meeting. RH also asked that it was included for ideas on the Community Planning stall at the conference. **Action:** RF to supply a map showing the No. 1 drain and No. 2 drain at the next meeting.

Conservation and Enforcement – no one from FHDC planning section in attendance. However for information SB had a copy of the West Suffolk Shop Front Guide 2014 Communication Plan.

Public Realm: no update available, but RH reiterated that she was pleased with the outcome of the meeting of the various agencies held at the museum. William Gittus and QC to discuss further. William Gittus, RH reported, also potentially did not see a problem with police parking.

Action: CAR to bring forward item to the next agenda.

4. Affordable Housing Map – Lee Webster

RH was disappointed that LW had not attended. CAR reported that she had received a message from LW saying he was having problems producing a map that was legible. **Action:** CAR to bring forward to next agenda. GL to invite Simon Phelan to the next meeting.

[Please note: Affordable Housing Map received on morning of Friday, 19 September, 2014 from Lee Webster and is attached.]

5. Studlands Report

Action: CAR to bring forward to the next agenda.

RH reported that there will be a community lunch on Saturday, 25 October at the Little Buds Community Centre. Councillor Michael Anderson has offered to pay for a lunch through his Locality Budget. Police and Highway agencies will be attending. There was a meeting held on Friday, 12 September with Councillor Anderson and local residents with regards to the amount of vandalism recently on the estate. There has been a request for street lights to be reinstated through the night. It was hoped that a local community safety group could be set up.

6. Newmarket Vision Conference

Prior to the meeting RF had circulated a note and attachments for the Community Planning Delivery Groups display at the conference. RF noted one small amendment to the second bullet point under the heading 'A Neighbourhood Plan can...'.
To date CAR had received 116 acceptances. CAR stated the Prince's Trust Foundation representative attending the conference would be Kim Hitch. CAR read out a list of 16 confirmed stalls for the Marketplace session. RH is running a workshop 'An insight into Newmarket's Horseracing industry' and has invited eight speakers each to talk about the elements from birth, sales, owner, trainer etc. Lilly Hains a graduate working at the Racecourse will be assisting RH with the presentation and pulling all the slides together.

7. Neighbourhood Plan Update

RF circulated an article 'Keeping in with the neighbours' extracted from a planning magazine, which he thought the meeting would find interesting to read about getting a plan passed a referendum.

RH and Warwick Hirst had met with Alex Munro, Director of Maroon Planning who will work as a consultant with the Town Council on producing the Neighbourhood Plan. RH and Isabelle Barrett also met with MS on 4 September to plan communication for Newmarket Town Council meeting to be held at the end of the month. The Neighbourhood Plan finance application to be submitted by 26 September by Newmarket Town Clerk with RH input. RH thanked RF and SW for all their liaising they have been doing over the past months with regards to locality funding and with Alex Munro.

8. Delivery Group - Quick update

- **Steering Group** – The Steering Group met on Monday 8 September and Branding was an item on the agenda. RH showed the two branding ideas that had been discussed. However it had been agreed to have a logo

displayed on a board at the Conference and invite conference attendees to comment. RH was happy to report that a horse would be depicted on the logo as the two logo concepts shown at the Steering Group were not thought to be well rounded inclusive logos for the Newmarket Vision.

Signage – RH and SB were very pleased with how the High Street was now looking. Enforcement is working and felt it was fair and across the board. People noticing change, for the best.

- **Traffic /Highways re landscaping:** RH will find out from WH exactly what arrangements have been made on the grass cutting issues in Newmarket.
- **Equine Hub:** The Focus Group met on Friday 12 September - RH reported that this group was working very positively and collaboratively. Next meeting date is 19 November to be held in the Jockey Club Rooms. GL stated the LEP visit still going ahead on Monday 29 September with Chairs and CEOs to hear about the Jockey Club expansion.
- **Town Centre/Retail, Local Economy and Tourism Delivery Group:** Newmarket Equine Design (NED) approved by group and should go forward to the Steering Group at the next meeting 1 October, reported SB.

Shop Fronts – SB had received an email from SW and advised the meeting that Boyd Nicholas is working on a Shop Front and Advertisement Design Guide for West Suffolk, not a policy. Apparently a development policy needs adopting before a policy can be put in place. Boyd is working on giving a seminar, which the group should receive an invite to.

Shop Front Guide Timeline: [details forwarded from SB after the meeting]

- September 2014 finalise draft.
- October 2014 Consultation on draft Guide.
- February 2015 – Adoption.

A discussion took place on conservation area for some shop fronts in Newmarket.

- **Education Delivery Group** – No update available as unfortunately Lisa Chambers was unable to make the last meeting due to unforeseen circumstances.

9. Any Other Business

RH reported that the re-launch this evening of the Racing Centre, formerly known as the New Astley Club has a community gym, educational / physiotherapy rehabilitation service etc. Funding received from Betfair and numerous businesses and organisations and it is the Mayor's charity for 2014/15. Also RH reported the Bill Tutte Memorial Ceremony was a success last week.

10. Priority Timings:

2	Community Planning Delivery Group	Timings
2.1	Identify gap / redevelopment / 'brownfield' sites in the most sustainable locations, i.e. more central areas and / or where new trips are more likely to be by walk, cycle, bus or train.	Neighbourhood Plan identified <i>Seek public view of objectives and aspirations at Conference on 19 September, 2014.</i>
2.2	Identify existing low quality, low density, low occupancy residential sites in less sustainable locations and create plans for redevelopment.	Neighbourhood Plan
2.3	If growth is required beyond the capacity of brownfield sites throughout the district, bring forward a masterplan for a new, mixed use community in / around Studlands, developing existing community assets, incorporating new and greatly improved links for walking, cycling, and new supporting bus services (refer to the 'renewing the Northern area' map on page 43 of NEnq.byDesign) .	Neighbourhood Plan Brownfield Sites identified.
2.4	Develop integrated and purpose built housing for elderly and down sizing in any development.	Neighbourhood Plan RF has seen some drafts on Extra Care Eastern Housing Toolkit and can provide something shortly.
4.12	Conduct an audit and character assessment of existing landscape assets within and surrounding the town with a view to create a landscape strategy. (moved from Traffic Group)	<i>John Smithson Parks joint work with Planning / potentially assisted by GoWild. ?</i>
4.13	Explore ways of improving existing and new landscape assets (e.g. sports pitches) through development agreements and potential donations. (moved from Traffic Group)	<i>John Smithson Parks joint work with Planning ?</i>
4.15	Explore strategies to enhance biodiversity and ecological corridors within the Town Centre linked into the wider landscape. (moved from Traffic Group)	<i>John Smithson to support GoWild. Suffolk Environment Agency. Consultation on name process with stakeholders.</i>

11. DATE OF NEXT MEETING:

10.30am 17 October, 2014 at Newmarket Town Council.