

## NOTES OF MEETING

<b>Title of Meeting:</b>	Newmarket Vision Transport Delivery Group
<b>Purpose or Mandate:</b>	A meeting to discuss transport issues in Newmarket and the priorities identified by the Newmarket Vision process.
<b>Date:</b>	02/07/2014
<b>Place:</b>	Ernest Cassel room, Newmarket Town Council, Newmarket
<b>Times:</b>	10:30 – 12:30
<b>Attendees:</b>	Councillor Lisa Chambers, (LC), Cabinet Member Suffolk County Council Councillor Graham Newman, (GN), Cabinet Member Roads & Transport Councillor David Hudson,(DH), Suffolk County Council Councillor Warwick Hirst, (WH), Forest Heath DC & Newmarket TC Councillor Chris Barker (CB), Forest Heath DC Councillor Peter Hulbert (PH), Newmarket TC Councillor Rona Burt, (RB), Forest Heath DC Gemma Charrington, (GC), Newmarket Racecourse Nick Patton, (NP), Training Grounds Manager, Jockey Club Estates Magnus Magnusson, (MM), FHDC Officer Suzanne Buck, (SB), Suffolk County Council Officer Guy Smith, (GS), Suffolk County Council Officer
<b>Invited Guests</b>	
<b>Apologies</b>	Mark Shipton – A/Inspector, Safer Neighbourhood Team Cameron Findlay (CF), Forest Heath DC Officer

**Cllr Lisa Chambers is the Chair of the Newmarket Vision Transport Delivery Group**

Ref	Notes	Action
1.	<b>Apologies</b> Received as detailed above.	
2.	<b>Review of actions and notes from previous meeting.</b> Mark Shipton is moving location and will be replaced shortly. An outstanding action to contact the police with respect to police enforcement priorities. SB to contact Inspector Matthew Rose.  Notes of meeting 03/06/2014 agreed	SB

3.	<p><b>Town Centre Group Update</b></p> <p>The Retail sub group is to submit proposals for discussion at the next Town Centre Group on the 18<sup>th</sup> July. This group will be updated at the next meeting, 2<sup>nd</sup> Sept</p>	WH
4.	<p><b>Planning Applications and Section 106 - Update</b></p> <p>Rutland Hill</p> <ul style="list-style-type: none"> <li>- sec106 monies have been received from Morrisons.</li> <li>- It would be for the Bill Tutt Group to approach Tesco to see if the sec106 funding for the Rutland Hill scheme could be paid prior to commencement of the Tesco development. GS to raise this issue with the Bill Tutt Group on Friday 4<sup>th</sup> July.</li> </ul> <p>It was noted that the Hatchfield Farm development application was to be determined by FHDC this evening.</p> <p>NP asked for clarification on when sec106 contributions are requested. The redevelopment of the Maltings site did not require sec106 contributions, yet the Holland House stables development did. MM explained the sec106 are required to mitigate the impact of development and determined on a site by site basis. The Maltings site development Transport Assessment showed no increase in trips over its previous use.</p>	GS
5.	<p><b>Rutland Hill</b></p> <ul style="list-style-type: none"> <li>- The construction of the scheme started 1.5weeks ago and is currently on schedule</li> <li>- Completion programmed first week in September</li> <li>- Currently received one complaint from the Coffee Shop in Palace Street, relating to the road closure</li> </ul>	
6.	<p><b>Residents Parking</b></p> <p>The initial consultation results have now been reviewed. Response rates were, 20% Rowley Drive area and 30% All Saints area.</p> <p>There was a meeting with a group representing the district, town and county to discuss issues, most of these related to the All Saints area.</p> <p>It was decided to shrink the area for consideration going forward, for example removing The Avenue.</p> <p>The next phase of consultation will enable residents to drop in to discuss issues and views, this is likely to take place over the summer. The outcomes of this consultation will be reported back to FHDC</p> <p>In October GS will start to look at specific schemes.</p> <p>If a residents parking scheme is introduced, if there are objections</p>	GS

	<p>these will need to be considered by SCC ROW Committee.</p> <p>DH raised concerns that introducing residents parking will result in cars moving elsewhere to park.</p> <p>GS noted that where resident parking schemes had been introduced in Bury St Edmunds, this had resulted in further schemes being considered and introduced to address changes in parking behaviour.</p> <p>CB suggested that changing the current charging times in the local car parks to start at 9am rather than 8am would address some of the resident parking issues.</p> <p>Changes to off street parking charges would need to be considered by FHDC (Cllr Robin Millar) . GS to include option in report to FHDC it will also be considered within Parking Strategy review.</p>	GS
7.	<p><b>TRO Review – Update</b></p> <ul style="list-style-type: none"> <li>- Rayes Lane and the Watercourse is to be signed as a No Parking Zone. This will enable the double yellow lines to be removed, but still enforce no parking.</li> <li>- GS is considering raising the height of signs to accommodate the head height of horse riders.</li> </ul>	
8	<p><b>Bus Service – Update</b></p> <p>PH keen to have Saturday, Sunday and Bank Holiday services.</p> <p>PH to identify what would attract people to use bus services on these days, for example regular events activities.</p> <p>It would be useful to know the level of use of the weekend services when they did exist. This would help establish a need for the service. SB to ask Sally Harper(SH) to investigate.</p> <p>SH to contact WH to advise on how to proceed with gathering information and how to consult. Also options on how to share community transport. GN referred to a scheme in Hadleigh.</p>	PH SH SH
9	<p><b>LTP Programme</b></p> <p>The updated vision priorities provides dates of works going forward</p> <p>Currently focus is on Rutland Hill, the Horsewalk bollard scheme will then follow, then the Snailwell Rd and Snailwell Rd/crossing directly after that.</p> <p>NP informed the group that the Bury Rd horse crossing was to be resurfaced with antiskid in the near future</p> <p>SB referred to new rubberised material for crossings and asked in NP and the Jockey Club would consider trialling the material on non-highway horse crossings. NP agreed. SB to get KMG to contact NP about the material</p> <p>NP to provide details of proposed changes to access opposite Rayes Lane, to ensure that these can be included in the final design.</p>	SB NP

	<p><b>Parking Strategy Review</b> – It was noted that Cameron Findlay is leaving his post with West Suffolk. The group thought that it would be good to have guests to discuss different aspects of parking, enforcement and issues. It was proposed that these guests would include Alan Thorndyke (SCC), a representative of the Horse Racing Industry and a representative of the local Retail. This would be for future meetings.</p> <p>An initial review needs to be undertaken by officers, once the new West Suffolk Parking officer is in post and then a subgroup formed to progress the work.</p>	
10	<p><b>Next Meeting / Forward Plan</b></p> <p><b>Next Meeting</b></p> <p>Invite John Morrey to discuss transport related work of the Equine Cluster Group</p> <p>Rail update, following station audit</p> <p>Bus Services</p> <p>Town Centre Group – an update of work related to the public realm and the High St.</p> <p>Update on Chievely Rd scheme</p> <p><b>Forward Plan</b></p> <p>Air Quality</p> <p>Parking Strategy</p> <p>Road Maintenance – summary of ongoing works programme</p>	SB
11	<p>Invite John Morrey to be a permanent member of the transport group.</p>	SB
11.	<p><b>Next Meetings</b></p> <p>Meetings to be held in the Ernst Cassel room at NTC unless otherwise noted</p> <p>Tuesday 2<sup>nd</sup> September 2:00pm to 4:pm</p> <p>Wednesday 15<sup>th</sup> October 10:00 to 12:00</p> <p>Monday 24<sup>th</sup> November 10:00 to 12:00</p> <p>Wednesday 7<sup>th</sup> January 10:00 to 12:00</p> <p>Please make a note of these dates in your diary.</p>	