

NOTES OF MEETING

Title of Meeting:	Newmarket Vision Transport Delivery Group
Purpose or Mandate:	A meeting to discuss transport issues in Newmarket and the priorities identified by the Newmarket Vision process.
Date:	02/09/2014
Place:	Ernest Cassel room, Newmarket Town Council, Newmarket
Times:	14:00 – 16:00
Attendees:	<p>Councillor Lisa Chambers, (LC), Cabinet Member Suffolk County Council Councillor David Hudson,(DH), Suffolk County Council Councillor Warwick Hirst, (WH), Forest Heath DC & Newmarket TC Councillor Chris Barker (CB), Forest Heath DC Councillor Peter Hulbert (PH), Newmarket TC Councillor Rona Burt, (RB), Forest Heath DC Gemma Charrington, (GC), Newmarket Racecourse Nick Patton, (NP), Training Grounds Manager, Jockey Club Estates Magnus Magnusson, (MM), FHDC Officer Suzanne Buck, (SB), Suffolk County Council Officer Darren Dixon, (DD), West Suffolk Car Parking Services Manager Melvyn Leaman, (ML), Acting Inspector – Safer Neighbourhood Team</p>
Invited Guests	
Apologies	<p>Councillor Graham Newman, (GN), Cabinet Member Roads & Transport Guy Smith, (GS), Suffolk County Council Officer John Morrey – Tattersalls – Equine Hub Group</p>

Cllr Lisa Chambers is the Chair of the Newmarket Vision Transport Delivery Group

Ref	Notes	Action
1.	<p>Apologies Received as detailed above.</p>	
2.	<p>Review of actions and notes from previous meeting.</p> <ul style="list-style-type: none"> Item 2 – Melvyn Leaman has replaced Mark Shipton and joins the group. SB has emailed Insp Rose regarding reporting issues and enforcement priorities. It was agreed that ML will now report the groups concerns and priority requests. 	ML

	<ul style="list-style-type: none"> Item 11 - It is unlikely that John Morrey will be able to join the group due to other commitments and it has been agreed that updates from the Equine Hub will be reported by NP Darren Dixon has replaced Cameron Findley on the group. <p>Notes of meeting 02/07/2014 agreed</p>	NP
3.	<p>Town Centre Group Update</p> <p>Currently the group is looking at street furniture in the High Street and a review of signage in the town centre. No information available at this time. WH to confirm when information will be available for this group to review.</p> <p>Transport group will be pleased to include suggestions from the Town Centre group regarding signage as part of their vision priority and parking strategy review.</p>	WH ALL
4.	<p>Equine Hub Group - Update</p> <p>An update provided by the Equine Hub Group identified the key areas likely to impact on transport and the highway. These were accommodating the growth in the HRI with up to twice as many horses in the town and the potential to accommodate additional meetings at the racecourse.</p> <p>The group is keen to identify more radical transport solutions for Newmarket rather than short term fixes. The Newmarket Horseman's Group is drafting a note on this.</p> <p>SB reported that the more radical solutions are likely to include a review of access onto the A14 from the local network.</p> <p>SB recommended speaking with the Highways Agency on this issue.</p>	SB
5.	<p>Rail Group Update</p> <ul style="list-style-type: none"> Information from the recent Newmarket Rail Station audit was sent out with the agenda. A briefing note providing an update on this and wider rail issues was presented at the meeting. The group recommends creating a Community Rail Partnership, (CRP), to work with Abellio Greater Anglia to deliver improvements to Newmarket Rail Station. This group are likely to have access to alternative sources of funding to the Council. Information is to be provided on the CRP process.(Kerry Allen) The note referred to the East Anglia Rail Prospectus consultation document, attached with these notes, this contains aspirations for Newmarket and the electrification of the Ipswich to Cambridge line. The consultation closes on the 19th September. The group would like to provide a response to this consultation. Proposed response to be sent around for comment by the 	KA KA/SB

	<p>group prior to submission.</p> <ul style="list-style-type: none"> - Station Audit – PH would like the following issues added to this list; <ul style="list-style-type: none"> o consideration of how wheelchair users can be assisted with access to the train, even if request booked on line as the station is not manned. o Information should be available in audio form. - WH requested that the information provided be presented as a time line to make clear the order of events and also indicate the feasibility and deliverability of the improvements identified. - WH passed an article to SB detailing an incident on race day at the station due to the lack of toilets. 	<p>KA/SH</p> <p>KA</p>
6.	<p>Higways Signage</p> <p>As detailed in item 3, the Transport Group will be pleased to include information on signage provided by the Town Centre Group in their review.</p> <p>GC raised an issue about a damaged Directional Sign on Barbara Stradbroke Ave, before Hamilton Rd coming into town, that had been damaged for some time and not all information was eligible.</p> <p>CB raised asked why the one way sign on Palace St had been positioned in the middle of the footway as part of the Rutland Hill works. This makes access for disabled and those with pushchairs difficult.</p>	<p>GS</p> <p>GS</p>
7.	<p>Horse Crossing Safety – Cambridge Rd</p> <p>NP reported another near miss on the horse crossing on Cambridge Rd. On the main roads into Newmarket there is about one near miss a day. NP is encouraging the HRI to report these to enable a realistic picture of safety to be obtained.</p> <p>ML commented on the height of hedges contributing to the visibility of the horses and riders to drivers. NP will look into this.</p> <p>A preliminary design was developed as part of the NTWG work. It was agreed that this should be completed to full design and the cost estimates provided to NP for consideration of funding by the HRI. These schemes are not currently a high priority on the LTP programme.</p>	<p>NP</p> <p>SB</p>
8	<p>Newmarket Vision</p> <p>There is to be a conference on the 19th September in Newmarket and there will be a Transport stall as part of this.</p> <p>The stall will show the locations of schemes developed and information, where it exists, on construction dates.</p> <p>The group requested that maintenance schemes are also shown on the plan and that GS or one of his team is available to answer</p>	<p>SB</p> <p>GS</p>

	<p>maintenance related questions.</p> <p>The stall will also provide the public the opportunity to comment on the rail station and potential improvements</p> <p>There will be a representative from the Public Transport team to provide information and discuss issues relating to DRT and public transport.</p>	KA/SB
9	<p>Rutland Hill – Update</p> <p>GS reports that the scheme is running to programme and will be complete in time for the official opening on Wednesday 10th September.</p> <p>Note CB comment item 4.</p> <p>The group requests that the Bill Tutt group contact Tesco to see if the sec106 contribution for the scheme can be brought forward ahead of commencement of the development as the works are nearly complete.</p>	
10	<p>TRO Review – Update</p> <p>The TRO for junction protection in the town goes to the Rights of Way Committee on the 3rd September, there are 2 objections. GS does not see a problem with this as the lines will enforce the Highway Code parking requirements.</p> <p>The High St has been relined. ML raised concerns about yellow line marking in bays. SB thought these should be ok but would report back to GS.</p> <p>WH asked why only one of the two double yellow lines had been renewed in Fordham Rd. The remaining line was very faded. SB to ask GS but in the meantime if there are two visible lines they should be treated as DYL.</p>	SB SB/GS
11	<p>Bus Service Update</p> <p>WH reported that he had not received any contact or information from SH re the evening weekend service. SB to request SH contact WH on this matter.</p>	SB
12	<p>LTP Update</p> <p>Scheme list provided with latest construction dates. No construction date information available after Dec 14, summary below.</p> <ul style="list-style-type: none"> • Rutland Hill – due to finish 5/9/14 • Horsewalk Bollards – 15/9/14 to 3/10/14 • Snailwell Rd horse walk and signalisation of the Snailwell Rd/ Fordham Rd junction – 29/09/14 to 05/12/14 • Fordham Rd / Rayes Lane detail design to be completed. • The next three schemes to be delivered are Fordham Rd / Rayes Lane, Mill Hill/ Rowley Dr an Bury Rd horse crossing. The order to be determined at a later date, although it is 	

	<p>recognised that the groups top priority from this list Fordham Rd / Rayes Lane.</p> <p>NP offered to talk to KMG about the time taken to remove the existing baffles as his team has experience of this. This may impact on the programme of works.</p> <p>PH and DH raised concerns about cars parking too close to the new pedestrian crossing on Chevely Rd and requested that lines are put down to prevent this and improve visibility of and for pedestrians.</p> <p>LC requested that the Courtesy crossing is repainted to improve visibility.</p>	GS
13	<p>Forward Programme</p> <ul style="list-style-type: none"> • Air Quality – invite Ian Watson, West Suffolk EHO, to present the Newmarket AQAP to the group at the next meeting. • Maintenance – update by GS at the next meeting • Parking Strategy – DD/SB/GS to scope programme and timetable for next meeting. <p>Future Meeting</p> <ul style="list-style-type: none"> • Cycle Routes • Vision Groups – transport related issues. 	SB GS GS/DD/SB
	<p>AOB</p> <ul style="list-style-type: none"> • Planning – MM reported that the Hatchfield Farm development application had been called in by the Secretary of State and there is currently no time given for a decision. <p>To date work has not commenced on either of the supermarket sites.</p> <ul style="list-style-type: none"> • Taxi licencing – The group asked for an update to be provided with respect to national changes in the driver checking procedure and what the implications/changes are for Newmarket. SB to contact Tom Wright 	SB
11.	<p>Next Meetings</p> <p>Meetings to be held in the Ernst Cassel room at NTC unless otherwise noted</p> <p>Wednesday 15th October 10:00 to 12:00</p> <p>Monday 24th November 10:00 to 12:00</p> <p>Wednesday 7th January 10:00 to 12:00</p> <p>Please make a note of these dates in your diary.</p>	