

Forest Heath District Council

APPLICATION FOR LONG STAY CAR PARK SEASON PERMIT

Please complete all sections. Renewals should include existing Permit Number

1. Full Name

2. Address.....

.....

Postcode.....

Email Address @

.....

3. Registration Colour, Make & Model of Vehicle

.....

£250.00 for 12 months,

£130.00 for 6 months

4. CONDITIONS OF USE

(i) This permit DOES NOT guarantee a space and is subject to availability.

(ii) Permits are unique to one car registration number and are not transferable. If a Permit is surrendered refunds will not be made for un-expired periods.

(iii) If in the event that you change your vehicle during the period of the permit a new application form will be required, please notify us immediately, failure to comply will result in an Excess Charge Notice. If you are using another vehicle temporarily the required fee must be paid in the car park.

(iv) The Season Permit is to be used in the Long Stay car parks only:-

- All Saints Road Car Park
- Grosvenor Yard Car Park
- St Marys/Church Lane/Turner Hall Car Park

(v) Season Permits must be displayed on the inside of the windscreen, failure to comply will result in a Penalty Notice Charge.

(vi) Drivers must comply with the current Parking Orders. Rules for the use of the parking spaces are displayed in the car parks. Vehicles not parked wholly within a marked parking bay will be issued with an Excess Charge Notice.

(vii) Permits are NOT valid in the following car parks:

- The Guineas Car Park
- Market Place
- Rous Road

(viii) Only a limited number of Season Permits are available and we may have to place your name on a waiting list (you will be notified if this occurs).

(x) A fully signed and completed Season Permit Application form will be required each time you renew.

(xi) When renewing please apply a week before the date your Season permit will run out to allow us time to process and post.

I acknowledge that Season Permits will only be issued to Long Stay Car Parks, as detailed in Condition of use (iv) and Permit Disc.

In signing this application, I agree to abide by all the conditions detailed in the Full Terms and Conditions applicable to the use of the Season Permit.

Signed

(Print Name)

Date

Season Permit will be sent to applicants home address

5. PAYMENT DETAILS

Cheque Amount £.....

Cheques payable to Forest Heath District Council

If paying by credit card, please state the card type

Credit Cards have a 1.74% charge

If paying by debit card or credit card, please enter the following information. *If you pay by Maestro you will need to be present.*

Card Number

Card Holder Name

Start Date mm yy

Expiry Date mm yy

Issue Number

(enter the number as shown on your card e.g. if numbers shown is 03, put in 03, if number shown is 3, just put in 3)

Security Code

(3 digit code on the back)

Daytime Telephone Number

(needed for card verification)

Send this form for implementation to:-

**Property & Facilities Management
Forest Heath District Council
College Heath Road
Mildenhall
Suffolk IP28 7EY**

For office use only R9304 3110



| | Car Park Name | System | Charges | £ | Period | Spaces |
|------------|---|---------------|--|--------------------------------------|--|--------|
| Short Stay | Market Square | Pay & Display | Up to 2 Hours Up to 3 Hours Disabled Badge Holders Sunday's & Bank Holidays Parking between 4pm – 8am | 60p £1.00 FREE FREE FREE | 8am – 4pm Mon – Sat inclusive <i>(EXCEPT 00:01 – 19:00 Tuesday & Saturday) (Market Days)</i> (Maximum 3 Hours) No Return within 12 Hours | 58 |
| Short Stay | Rous Road | Pay & Display | Up to 2 Hours Up to 3 Hours Disabled Badge Holders Sunday's & Bank Holidays Parking between 4pm – 8am | 60p £1.00 FREE FREE FREE | 8am – 4pm Mon – Sat inclusive Maximum 3 Hours no return within 12 Hours | 197 |
| Short Stay | The Guineas Car Park | Pay & Display | Up to 2 Hours Up to 3 Hours Disabled Badge Holders Sunday's & Bank Holidays Parking between 4pm – 8am | 60p £1.00 FREE FREE FREE | 8am – 4pm Mon – Sat inclusive Maximum 3 Hours no return within 12 Hours | 400 |
| Long Stay | All Saints Road | Pay & Display | Up to 2 Hours Up to 3 Hours | 60p £1.00 | 8am – 4pm | 162 |
| Long Stay | Grosvenor Yard | Pay & Display | Up to 4 Hours Up to 9 Hours | £1.60 £2.00 | 8am – 4pm | 76 |
| Long Stay | Church Lane/ St Marys/ Turners Hall | Pay & Display | Disabled Badge Holders Parking between 4pm – 8am Sunday's & Bank Holidays Season Permits are available in Long Stay Car Parks | FREE FREE FREE | 8am – 4pm | 40 |