

**NEIGHBOURHOOD PLANNING  
APPLICATION TO DESIGNATE A NEIGHBOURHOOD AREA**

**TOWN AND COUNTRY PLANNING ACT 1990  
NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012**

WITHIN ST EDMUNDSBURY BOROUGH AND FOREST HEATH DISTRICT, ONLY PARISH COUNCILS AND NEIGHBOURHOOD FORUMS (\*SEE GUIDANCE NOTE AT END OF FORM) CAN APPLY FOR NEIGHBOURHOOD AREA DESIGNATION. THESE WILL BE THE 'RELEVANT BODY' IN THE BOROUGH/DISTRICT – A TERM USED IN THE REGULATIONS FOR NEIGHBOURHOOD PLANNING. BY COMPLETING THIS FORM YOU CONFIRM THAT YOU REPRESENT THE PARISH COUNCIL AND GIVE US PERMISSION TO PUBLISH THE FORM ON THE LOCAL AUTHORITY'S WEBSITE. IF YOU NEED HELP TO COMPLETE THIS FORM PLEASE CONTACT PLANNING POLICY ON 01284 757368 OR EMAIL [NEIGHBOURHOOD.PLANNING.GOV.UK](mailto:NEIGHBOURHOOD.PLANNING.GOV.UK)

Please complete this form using information we can publish on our website if necessary		
1	<b>The area which the application falls within</b>	St Edmundsbury
2	<b>Name of parish (or lead parish where there is more than one)</b>	Barningham
3	<b>Address</b>	Red house, Back Hills, Botesdale, Diss, Norfolk. IP22 1DW
4	<b>Contact name &amp; position</b>	Vicki Gay, Clerk to Barningham Parish Council
5	<b>Telephone number</b>	01379 898733
6	<b>E-mail</b>	vicky.gay@binternet.com
7	<b>Additional parish contact details</b> If applicable, please list all parishes involved in this application and provide contact details for the clerks of each	
8	<b>Name of Neighbourhood Area</b> Please give a name by which your neighbourhood area will be formally known. In many cases	Barningham Neighbourhood Plan

	this will reflect the name of the parish/es it covers	
9	<p><b>Consultation</b> Please provide information about how you have determined the area you are applying to designate and who you have consulted – e.g. residents, landowners, businesses</p>	<p>The area proposed for designation is the statutory Parish Boundary of Barningham.</p> <p>Following concerns raised by the Parish Councillors and residents, including issues with transport links, future development and the future of the village hall, the Parish Council identified a need to engage in a meaningful way with the residents of Barningham. To this end, it was agreed to investigate the possibility of undertaking a Neighbourhood Plan.</p> <p>In July 2016, the Parish Council agreed to seek further information from St Edmundsbury Council regarding the suitability of using a Neighbourhood Plan for this purpose. Following this meeting it was agreed that a survey would be sent to all residents, and made available online, to gauge the level of interest in both undertaking and being involved in the production of a Neighbourhood Plan.</p> <p>In November 2016, the questionnaire survey was sent to all the residents in the village and was made available on the Parish Council website. <a href="http://barningham.onesuffolk.net/neighbourhood-plan/">http://barningham.onesuffolk.net/neighbourhood-plan/</a></p> <p>In December 2016, due to the positive response to the questionnaire, over 10% surveyed responded with over 70% of those providing contact details and over 68% willing to help with the plan, it was agreed to go ahead with the Neighbourhood Plan. A number of residents provided contact details and they currently form a 'virtual' working party who were consulted on, and agreed the designated area for submission.</p> <p>At this time, it was further agreed to engage the services of Planning Consultant with an expertise in Neighbourhood Planning.</p> <p>A community engagement event is scheduled for March 2017 where the participants will be invited to :</p> <p>(i) identify potential issues that need to be addressed and the options for the content of the plan.</p> <p>(ii) volunteer to be a member of the working party.</p> <p>This extensive consultation and research provides the background to the agreement that the proposed Neighbourhood Area should be the Parish Boundary.</p>

10	<p><b>Extent of area</b> Please attach an OS plan showing the extent of the proposed neighbourhood area and indicate in the adjacent column the relationship of the proposed area to parish boundaries.</p> <p>If you need help to prepare a map please contact planning policy on 01284 757368</p>	<p><b>Please check as appropriate</b></p> <p><b>Proposed area covers the whole of a single parish boundary area:</b></p> <p>Yes</p> <p><b>Proposed area covers part of a single parish boundary area:</b></p> <p>No</p> <p><b>Proposed area covers multiple parish boundary areas:</b></p> <p>No</p> <p><b>Where the proposed area covers multiple parish boundary areas, please specify below as to whether each of the parishes is included in whole or in part within the proposed area:</b></p>
11	<p><b>Proposed Neighbourhood Area</b> Please describe why you consider this area is appropriate to be designated as a neighbourhood area (continue on separate sheet if necessary).</p> <p>This is particularly important if it is not the full extent of the parish or includes part of another parish.</p>	<p>Barningham Parish Council proposes to cover the entire parish because of the following:</p> <ul style="list-style-type: none"> <li>• The Parish Boundary is the statutory administrative boundary.</li> <li>• There is no evidence to suggest that the boundary should either be larger or exclude any parts of the parish.</li> </ul>
12	<p><b>Declaration</b> I/we hereby apply to designate a Neighbourhood Area as described on this form and accompanying map</p> <p>Please ensure all parishes involved have signed this application form. Continue on another sheet if necessary</p>	<p>Name: Vicki Gay</p> <p>Signature:</p> <p>Parish (lead parish where there is more than one):</p> <p>Date (14/02/2017):</p>

		Name:  Signature:   Parish:  Date (dd/mm/yy):
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13	<p><b>Supplementary information - optional</b></p> <p>Please tell us what you hope to achieve through the development of a Neighbourhood Plan.</p> <p><b>Note:</b> Any information given in this section will in no way influence the decision to designate the proposed area. It will simply help officers understand your objectives as they currently stand - it is expected that your ideas will be subject to change until the formal planning process is complete. However, any information given will help us ensure that a Neighbourhood Plan is the correct vehicle for you to achieve your objectives.</p>	<p>Barningham, with a resident population of approximately 956 is situated about twelve miles north-east of Bury St Edmunds in Suffolk. It is a small, rural Suffolk village with a traditional core of old properties around the primary school, pub, Post Office, church and village shop, and more modern properties beyond. Barningham has a large cricket meadow next to the primary school and a play area next to the village hall. There is also a wildlife area (Aggie's Piece) and plenty of footpaths around the village.</p> <p>Barningham is a significant parish and designated as a Local Service Centre in the St Edmundsbury Core Strategy. In the past Barningham has been identified as an area of rural deprivation. Whilst a parish grows it is important for its identity and history to be retained to ensure that any growth meets the needs of the Parish and is undertaken in a controlled way.</p> <p>The overall aim of a NP will be to understand the current and future needs of the area, in the context of the likely future review of the St Edmundsbury Local Plan and positively plan for the amount and location of housing and possible business development and for the protection of the natural and built environment, rather than having to react to speculative planning proposals. It is therefore important to be able to access, understand and use useful information to assist with that process.</p> <p>Barningham's NP will produce, through local engagement, a plan that should:</p> <ul style="list-style-type: none"> <li>• understand the current needs of the Parish and where improvements could be made;</li> <li>• provide the necessary policies and identify aspirations that will facilitate improvements where necessary;</li> <li>• focus purely on the Parish providing a more detailed, robust and relevant picture of the</li> </ul>
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		<p>Parish, current and future needs and potential opportunities than the current Local Plan;</p> <ul style="list-style-type: none"> <li>• identify key areas of concern and enable a sustainable community which maintains its identity whilst meeting the current and future needs of the Parish</li> <li>• enable residents to have their say about the future plans for the Parish.</li> </ul> <p>The aim of the plan is not to stop future development but to help shape it, having regard to the distinct nature of the local built and natural environment, while maximising opportunities for the residents of Barningham.</p>
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## Guidance Note

### Applying for Neighbourhood Area designation

The first formal step in Neighbourhood Planning is the submission of the proposed Neighbourhood Area to the local authority for designation. St Edmundsbury Borough Council and Forest Heath District Council have prepared this form to make it simple to apply for this designation.

### Filling out the form

Contact details - the address used on this form should be the main contact for future communication on the Neighbourhood Plan. Please be aware when completing the form that the information given may need to be published online.

Map of the area – if you need help to prepare a map showing the Neighbourhood Area please contact [neighbourhood.planning@westsuffolk.gov.uk](mailto:neighbourhood.planning@westsuffolk.gov.uk) or call 01284 757368. Once completed, the form should be returned to:

Planning Policy  
 St Edmundsbury Borough Council  
 West Suffolk House  
 Western Way  
 Bury St Edmunds  
 IP33 3YU

### What happens next?

The relevant Council must publicise the area application on its website and in such other manner as they consider is likely to bring it to the attention of people who live, work or carry out business in the area to which the application relates. There will be a period of not less than 4 weeks of public consultation if you are applying for the whole area of the parish council, and in all other cases 6 weeks, when the relevant Council will invite comments on the application.

The relevant Council will decide whether to designate the Neighbourhood Area. To do this it will consider:

- if the application is valid. A valid application will:
  - have a map showing the area
  - have a statement explaining why it is considered an appropriate Neighbourhood Area
  - be from the 'relevant body'
- all representations made during the consultation
- whether the proposed area is appropriate and does not overlap with other areas – only one Neighbourhood Plan is permitted per Neighbourhood Area.

The relevant Council may modify the application with the parish's consent if it is considered the Neighbourhood Area is not appropriate.

### **Designation of the area**

The relevant Council will notify the parish and publish decisions on its website and within the Neighbourhood Area. Reasons will be given if the application is not successful within the decision document.

*\*In areas where there is no parish council, parish meetings can either get involved with the Neighbourhood Planning in an adjoining parish or develop a Neighbourhood Forum with the authority to lead on their own Plan. For more information contact Planning Policy on 01284 757368*