



**Neighbourhood Planning
Application to designate a Neighbourhood Area**

**Town and Country Planning Act 1990
Neighbourhood Planning (General) Regulations 2012**

Within St Edmundsbury Borough and Forest Heath District, only parish councils and Neighbourhood Forums (*see guidance note at end of form) can apply for Neighbourhood Area designation. These will be the 'relevant body' in the Borough/District – a term used in the regulations for Neighbourhood Planning. By completing this form you confirm that you represent the parish council and give us permission to publish the form on the Local Authority's website. If you need help to complete this form please contact Planning Policy on 01284 757368 or email neighbourhood.planning.gov.uk

Please complete this form using information we can publish on our website if necessary		
1	The area which the application falls within	St Edmundsbury <input checked="" type="checkbox"/> Forest Heath <input type="checkbox"/>
2	Name of parish (or lead parish where there is more than one)	Ixworth
3	Address	Clerk to Ixworth and Ixworth Thorpe Parish Council 13 Benet Close Thetford Norfolk IP24 2UA
4	Contact name & position	Ben Lord – Chairman
5	Telephone number	
6	E-mail	pc@ixworth.net
7	Additional parish contact details If applicable, please list all parishes involved in this application and provide contact details for the clerks of each	Ixworth Thorpe – Clerk same as Ixworth
8	Name of Neighbourhood Area Please give a name by which your neighbourhood area will be formally known. In many cases this will reflect the name of the parish/es it covers	Ixworth and Ixworth Thorpe Neighbourhood Plan

<p>9</p>	<p>Consultation Please provide information about how you have determined the area you are applying to designate and who you have consulted – e.g. residents, landowners, businesses</p>	<p>The designation of area (the parish) is to renew the Parish Plan of 2005 which encompassed the entire parish council boundary of Ixworth and Ixworth Thorpe.</p> <p>That published Parish Plan produced a variety of aspirations and whilst some have been accomplished, there is still work to be done on many as well as new ones having been identified.</p> <p>Consultations at various sessions co-ordinated by St Edmundsbury Borough Council in evaluating Rural Vision 2031 provided ample evidence that residents are interested in future provisions for the village and this stretches to various demographics within the village as opposed to just one or two.</p> <p>At our 2016 Annual Parish Meeting, having resolved to undertake a Neighbourhood Plan, residents have expressed interest in that meeting as well as since then in becoming involved with the concept of a neighbourhood plan for varying reasons and from varying corners of the village. We have also regularly included articles in our parish magazine where we have referred to us commissioning a neighbourhood plan. In recent local elections, county and borough councillors for Ixworth both made references within their campaigning efforts to the electorate of an upcoming neighbourhood plan. Furthermore, at a recent dedicated planning meeting attended by over 70 residents, we explained in detail what the undertaking of a neighbourhood plan means and the significant importance of it's standing as to long-term development in Ixworth. Dialogue has also been opened and maintained with key landowners in the village, as well as both schools, our local GP surgery and community recreation providers as to the inception of this neighbourhood plan and all have agreed to contribute as required to it.</p> <p>We have also had some brief contact with Barningham Parish Council who are undertaking a neighbourhood plan and have offered to share experiences with us.</p>
<p>10</p>	<p>Extent of area Please attach an OS plan showing the extent of the proposed neighbourhood area and indicate in the adjacent column the relationship of the proposed area to parish boundaries.</p> <p>If you need help to prepare a map please contact planning policy on 01284 757368</p>	<p>Please check as appropriate</p> <p>Proposed area covers the whole of a single parish boundary area: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Proposed area covers part of a single parish boundary area: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Proposed area covers multiple parish boundary areas: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Where the proposed area covers multiple parish boundary areas, please specify below as to whether</p>

		each of the parishes is included in whole or in part within the proposed area:
11	<p>Proposed Neighbourhood Area Please describe why you consider this area is appropriate to be designated as a neighbourhood area (continue on separate sheet if necessary).</p> <p>This is particularly important if it is not the full extent of the parish or includes part of another parish.</p>	<p>Ixworth & Ixworth Thorpe Parish Council proposes to cover the entire parishes of both Ixworth and Ixworth Thorpe that falls within the jurisdiction of the parish council boundary. Previous parish plans have been conducted in the same manner and to ensure continuity, our neighbourhood plan needs to embark upon this precedent.</p> <p>With major development earmarked for Ixworth in the not too distant future, it is vital that the neighbourhood plan is conducted to ensure we address the challenges that future development will bring upon village infrastructure.</p> <p>The fundamental objective of this neighbourhood plan is not just in relation to major planning development but to ensure all kinds of infrastructure needs are intended to, including future educational provisions, recreational provisions, leisure opportunities, any road or transport alterations, medical facilities and other infrastructure needs identified for Ixworth.</p>
12	<p>Declaration I/we hereby apply to designate a Neighbourhood Area as described on this form and accompanying map</p> <p>Please ensure all parishes involved have signed this application form. Continue on another sheet if necessary</p>	<p>Name: BEN LORD</p> <p>Signature:</p> <p>Parish (lead parish where there is more than one): IXWORTH & IXWORTH THORPE</p> <p>Date (dd/mm/yy): 10/05/2017</p> <hr/> <p>Name:</p> <p>Signature:</p> <p>Parish:</p> <p>Date (dd/mm/yy):</p>

<p>13</p>	<p>Supplementary information - optional</p> <p>Please tell us what you hope to achieve through the development of a Neighbourhood Plan.</p> <p>Note: Any information given in this section will in no way influence the decision to designate the proposed area. It will simply help officers understand your objectives as they currently stand - it is expected that your ideas will be subject to change until the formal planning process is complete. However, any information given will help us ensure that a Neighbourhood Plan is the correct vehicle for you to achieve your objectives.</p>	<p>The Neighbourhood Plan will produce through careful consultation, and subject to referendum, a plan that should facilitate the parish towards a higher quality of wellbeing, feeling safe as well as strengthening the community bond that Ixworth is a flourishing village which we have much to be proud of, evident by the popularity of new residents looking to move here whilst retaining lifelong, and multi-decade long residents.</p> <p>More critically, this Neighbourhood Plan will help the Parish Council along with other community organisations identify key issues and requirements that the village will have as development is proposed and delivered. These issues will likely include key elements including infrastructure requirements to cope with new housing such as good road layouts, adequate healthcare provision, increased education provision, additional rights of way (footpaths and cycle-ways) and safe crossing to achieve better access to existing circular rights of way. We also anticipate that our neighbourhood plan will identify requirements for affordable housing to be developed in Ixworth.</p>
-----------	--	---

Guidance Note

Applying for Neighbourhood Area designation

The first formal step in Neighbourhood Planning is the submission of the proposed Neighbourhood Area to the local authority for designation. St Edmundsbury Borough Council and Forest Heath District Council have prepared this form to make it simple to apply for this designation.

Filling out the form

Contact details - the address used on this form should be the main contact for future communication on the Neighbourhood Plan. Please be aware when completing the form that the information given may need to be published online.

Map of the area – if you need help to prepare a map showing the Neighbourhood Area please contact neighbourhood.planning@westsuffolk.gov.uk or call 01284 757368. Once completed, the form should be returned to:

Planning Policy
 St Edmundsbury Borough Council
 West Suffolk House
 Western Way
 Bury St Edmunds
 IP33 3YU

What happens next?

The relevant Council must publicise the area application on its website and in such other manner as they consider is likely to bring it to the attention of people who live, work or carry out business in the area to which the application relates. There will be a period of not less than 4 weeks of public consultation if you are applying for the whole area of the parish council, and in all other cases 6 weeks, when the relevant Council will invite comments on the application.

The relevant Council will decide whether to designate the Neighbourhood Area. To do this it will consider:

- if the application is valid. A valid application will:

- have a map showing the area
- have a statement explaining why it is considered an appropriate Neighbourhood Area
- be from the 'relevant body'
- all representations made during the consultation
- whether the proposed area is appropriate and does not overlap with other areas – only one Neighbourhood Plan is permitted per Neighbourhood Area.

The relevant Council may modify the application with the parish's consent if it is considered the Neighbourhood Area is not appropriate.

Designation of the area

The relevant Council will notify the parish and publish decisions on its website and within the Neighbourhood Area. Reasons will be given if the application is not successful within the decision document.

**In areas where there is no parish council, parish meetings can either get involved with the Neighbourhood Planning in an adjoining parish or develop a Neighbourhood Forum with the authority to lead on their own Plan. For more information contact Planning Policy on 01284 757368*