

Building Regulations Reversion Form

The Building Regulations 2010

1 Applicants details

Name:

Address:

Postcode:

Telephone: Email:

2 Agents details

Name:

Address:

Postcode:

Telephone: Email:

3 Details of Approved Inspector previously controlling the works

Company Name:

Address:

Postcode:

Telephone: Email:

4 Location of site to which the building work relates

Address of site:

Postcode:

5 Proposed / Completed works

Description:

Date of Commencement :

Does the Regulatory Reform (Fire Safety) Order apply to the Building? Yes No

6 Charges

Application Fee (as agreed with Building Control):

7 Declaration

I understand that further applicable charges (such as inspection fees) may become payable by **the building owner following the first inspection undertaken by the local authority.**

I / we hereby apply for reversion to the Local Authority of the above mentioned building works as described on this form and as detailed on any supplementary documents.

Signature: On behalf of:

Date: *Insert applicants name where the declaration is made by an agent*

Important Information

Supporting Information

A reversion application should be submitted accompanied by detailed plans and construction details showing the works as proposed, and accurately reflecting any elements of the work that have already been constructed. Failure to provide such information may delay your application.

A copy of the inspection notes from the Approved Inspector that was previously controlling the works should also be provided. Where previous inspection notes are not provided or are incomplete the person carrying out the work may be required to uncover or lay open aspects of the work for inspection. Any such investigation will be at the applicant's expense.

Fire Consultation

Applicant(s) should be aware that under the terms of The Building Act 1984, Section 15, and Article 45 of the Regulatory Reform (Fire Safety) Order 2005, the Local Authority will, as required, consult with the Fire and Rescue Service and pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries regarding this consultation process please telephone 01284 757393. Further details regarding information rights are available on the Information Commissioner's Office website at www.ico.org.uk

Sewerage Consultation

Applicant(s) should be aware that under the terms of The Building Regulations 2010, the Local Authority will as required consult with the Sewerage undertaker and pass on those details that you submit on your application form for the purposes of determining the Building Regulations application. Without this data collection, we could not process the application. Applicant details are only passed on to the statutory consultee(s). If you have any queries regarding this consultation process please telephone 01284 757393. Further details regarding information rights are available on the Information Commissioner's Office website at www.ico.org.uk

Any personal information processed by West Suffolk Council in connection with the building regulations process under the Building Act 1984 will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website www.westsuffolk.gov.uk/privacy or call customer services 01284 763233 and ask to speak to the Data Protection Officer.