

Garden Waste Subscription Cancellation

Subscriber details

Name	
Telephone number	
Email address	
Address	
Postcode	

Garden waste customer reference number	
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Subscription details

Do you have more than one garden waste subscription?	Yes		No	
Would you like to cancel all subscriptions?	Yes		No	
If no, how many would you like to cancel?				

Please be advised that you must notify us of your request to cancel by 1 May 2024 to ensure that you will not be charged for 2024-25 collections.

If you are moving within West Suffolk and would like to take your subscription with you, please contact our customer services team.

Reason for cancellation

I no longer require this service. The subscriber has passed away.	
I no longer require this service. Payment for 2023-24 has been debited from my account. I understand there are no partial refunds, and my garden waste subscription(s) will end on May 31 2024.	
I no longer require this service, please cancel my direct debit for the 2024 – 2025 service. I understand from 1 June 2024 my garden waste bin(s) will not be emptied.	

Please email your completed form to customer.services@westsuffolk.gov.uk

West Suffolk Council will capture and store information in this form so that the requested service can be provided. All personal information will be processed, protected, and disposed of in accordance with the UK General Data Protection Regulation and the Data Protection Act 2018 and will only be used to deliver or improve our services. We will not disclose any personal information to any other third parties unless required to do so by law or we have your consent to do so. For more information on how we do this and your rights in regard to your personal information and how to access it, visit our website: [How we use your information](#)

For office use

Reference number	
Cancelled by (initials)	
Date	