

NOTES OF MEETING

Title of Meeting:	Newmarket Vision Transport Delivery Group
Purpose or Mandate:	A meeting to discuss and progress solutions for transport issues in Newmarket and Newmarket Vision Priorities
Date:	12/01/2016
Place:	Ernest Cassel room, Newmarket Town Council, Newmarket
Times:	10:00 to 12:00
Attendees:	Councillor James Finch (JF), Cabinet Member Suffolk County Council Councillor Warwick Hirst (WH), NTC Councillor David Hudson (DH), Suffolk County Council Councillor Chris Barker, (CB), FHDC Suzanne Buck (SB), Suffolk County Council Nick Patton (NP) – Training Grounds Manager, Jockey Club Estates Darren Dixon (DD) – West Suffolk Parking Officer Guy Smith (GS), Suffolk County Council Margo Walsh, (MW) – Racing Operations Manager (for GC)
Invited Guests	
Apologies	Rona Burt (RB), Forest Heath DC Magnus Magnusson (MM) - FHDC officer T/PS Rob Diver (RD) – Suffolk Police Gemma Charrington, (GC), Newmarket Racecourse

Chairman Cllr James Finch

Ref	Notes	Action
1.	<p>Apologies</p> <p>Received as detailed above.</p> <p>Notes of last meeting</p> <ul style="list-style-type: none"> • A pdf of the NHG presentation to be sent out with notes of this meeting • Business case for the new Gallop – SB identified Alison Huxley as the contact for assistance with this. SB to ask AH to contact NP and William Gittus • GS confirmed that CB and WH would be joining the Newmarket High St Gp • GS confirmed that Bury Rd was in the maintenance programme 	<p>SB</p> <p>SB</p>

	<ul style="list-style-type: none"> • Decision on Hatchfield farm due in January • All other actions covered within current agenda <p>Notes of the meeting were agreed</p>	
2.	<p>Management of horse crossings</p> <ul style="list-style-type: none"> • NP is producing a paper for WG about using marshals at crossings. One proposal is that the marshals would be employed by the Jockey Club and funded through increased Heath Tax • Following a discussion on which crossings should be included, the Fordham Rd/Rayes Lane and Bury Rd crossings were identified as the priorities. • A trial period during the school summer holidays was proposed which could include a police presence at the start. • It was suggested that marshals are rotated between sites to build in resilience to the operation • It was acknowledged that experience of horse/rider behaviour was an important skill for the marshals. Based on this the marshals used by the race course would not be suitable. • NP to prepare paper and bring to the next meeting. He will also liaise with RD re potential police involvement 	NP
3.	<p>Tourism signs</p> <ul style="list-style-type: none"> • WH provided details of the Town Centre Gp person responsible for progressing this project, this is Fiona Unwin. • The transport group is currently awaiting details of the destinations to be included. • SB to forward summary note to Fiona, together with details of the SCC officer who will deal with this. • The application will be submitted by SCC on behalf of the Town Centre Tourism group. 	SB
4	<p>Driving in Newmarket</p> <ul style="list-style-type: none"> • There was a discussion about how to raise public awareness of how to behave at horse crossings. • NP is to prepare a flier for the tourist board and library. There was discussion about putting the information on the town's website. • MW suggested that a link to the information could be provided as part of the race course journey planner • This could also be done for local hotels • It was suggested that photos rather than just text would be more effective at engaging the public. • NP also suggested information for schools • NP to bring back details to the March meeting. 	NP

5	<p>Off-street parking update</p> <ul style="list-style-type: none"> • Kiers have been commissioned to finalise the sign designs • Details to be brought back to the March meeting to agree, following which the signs can be ordered 	GS
6	<p>Off-street parking update</p> <ul style="list-style-type: none"> • The proposals brought to this group in October, for changes to off-street parking went to FHDC Cabinet on the 22nd December and approved. • Main changes include <ul style="list-style-type: none"> ○ Retaining short term parking tariffs ○ Provision of weekly tickets for long term parking ○ Charging for Sunday and Bank Holiday parking ○ Introduction of charging for BBH parking (cost provides double the time) ○ Increased penalty charges from £35 to £70 ○ Decrease cost of leasing spaces, this has already resulted in increased take up • As previously discussed in the group, no further changes will be made to off-street or a potential residents parking scheme until the impact of the horse racing museum is understood. • Review to be undertaken in September 2016 	
7	<p>Rail update</p> <ul style="list-style-type: none"> • Rail update note provided, the improvements to the rail station are to be officially opened on 5th February • Signs were requested to help visitors get access to shuttle buses from the station on race days. 	GS & GM
8	<p>SALC</p> <ul style="list-style-type: none"> • WH reported that the SALC group had requested an officer to contact at SCC • JF commented that all inquiries should be either via the SCC website/ Customer Services or their local County Councillor. It is essential that this process is followed rather than resorting to phone calls to the area office. • GS commented that there had been some delay in responding over the last couple of months due to staff shortages, however this was now being addressed • WH is to provide specific examples of issues with the associated reference numbers to GS • JF is due to meet with SALC representatives soon. 	WH

	<ul style="list-style-type: none"> JF noted the importance of demonstrating the economic benefit of improvements and the need to include businesses <p>Highways England (HE)</p> <ul style="list-style-type: none"> SB has invited Simon Amor, HE Asses Development Manager to the next meeting. It will give the group and other invitees the opportunity to raise issues and concerns relating to the A11 and A14. Suggested invitees – Amy Starkey, Noel Byrne, William Gittus, Malcolm Baker (Kentford Parish Chair), a representative from the Chamber of Commerce. GS to invite Malcolm Baker It was agreed that the group would send questions for the meeting by the end of January 	<p>SB</p> <p>GS</p> <p>ALL</p>
8	<p>Next meeting agenda</p> <ul style="list-style-type: none"> Highways England – discussion about the A11/A14 and how they affect Newmarket Hatchfield Farm –Inquiry decision Management of horse crossings – paper Driving in Newmarket – leaflet Off-street parking signs Snailwell Rd review 	<p>ALL</p> <p>MM</p> <p>NP</p> <p>NP</p> <p>GS</p> <p>SB</p>
12.	<p>Next Meetings</p> <p>Meetings to be held in the Ernst Cassel room at NTC unless otherwise noted</p> <p>Wednesday 30th March 10:00 to 12:00</p> <p>Wednesday 18th May 10:00 to 12:00</p> <p>Please make a note of these dates in your diary.</p>	