



Internship Programme 2024

Placement information:

Directorate: Resources and Property
Team: Property Services
Duration: 39/40 weeks

Description of directorate:

The Resources and Property directorate is responsible for the management of the council's assets as well revenue income and expenditure, capital investment and development. The directorate encompasses Property Services, Finance and Audit.

What does the team do?

Property Services is responsible for investment in, and appraisal of, the council's diverse range of land and property assets, including the management and maintenance of operational and non-operational property, property development and investment, and the delivery of the adopted Asset Management Strategy and Plan. The team encompasses a number of property disciplines including Commercial Practice; Planning and Development; Building Surveying; Quantity Surveying; and Project Management.

What is the team currently working on and potential areas of work for the intern?

The team is responsible for managing and maintaining the council's substantial land and property portfolio. As well as this significant day-to-day work, we are also involved with a variety of exciting, high-profile projects including: commercial development; town centre regeneration and place shaping; land assembly for residential development, and; overall delivery of the council's investing in growth agenda through property investment and development in both commercial and residential sectors.

What is the role of the Intern within the team?

The role is a varied one, giving the intern the opportunity to be involved in the work of the Strategic Property and Estates areas of the team. In terms of specific tasks these will include: undertaking development and investment appraisals; involvement with transactional and landlord & tenant work; preparing presentations, and; undertaking research. The intern will be fully supported by a dedicated supervisor, as well as the rest of the team, who all work closely together.

What areas of study, skills or interests are relevant to this role? Are there any specific requirements?

This intern role would best suit somebody undertaking a Commercial Real Estate, Planning and Development, or similar property-related degree, or have a strong interest in pursuing a career in Property. The ideal candidate will have a particular interest in planning, development and investment, and understand what is required in undertaking development and investment appraisals. A good knowledge of landlord and tenant work would also be useful to fully benefit from the opportunities the role presents. This intern role is an outward facing one and the successful applicant will need to have a friendly, professional manner and be approachable and pro-active.