

## Terms and Conditions for Parking Permits Zone A, Haverhill

| <b>Operational times</b>   |                   |                   |                   |                 |        |        |
|--|-------------------|-------------------|-------------------|-----------------|--------|--------|
| 24 hours a day, seven days a week. The scheme is also in operation on Bank Holidays.<br><b>Individual spaces will not be allocated. There will be no guarantee of an on street parking place.</b>  |                   |                   |                   |                 |        |        |
| <b>Who can purchase a permit</b>   |                   |                   |                   |                 |        |        |
| Residents of Duddery Road, Eden Road, Waveney Terrace, High Street (between Duddery Road and Eden Road) and Mount Road.  |                   |                   |                   |                 |        |        |
| <b>Where you can park with a permit</b>  |                   |                   |                   |                 |        |        |
| Vehicles displaying a valid permit will be entitled to park within the marked bays designated for residents parking in Duddery Road, Eden Road, Mount Road and Waveney Terrace for an unlimited period of time.  |                   |                   |                   |                 |        |        |
| <b>Charges</b>   |                   |                   |                   |                 |        |        |
| An annual fee of £45.00 will be made for the first permit and £60.00 a second permit. The permit will be valid between 1 April and 31 March annually. For those applying after the commencement of the scheme, the amounts payable are as follows:<br><br><b>If permit purchased between</b>   |                   |                   |                   |                 |        |        |
| <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;"><b>1st permit</b></th> <th style="text-align: center;"><b>2nd permit</b></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">October – March</td> <td style="text-align: center;">£22.50</td> <td style="text-align: center;">£30.00</td> </tr> </tbody> </table> |                   | <b>1st permit</b> | <b>2nd permit</b> | October – March | £22.50 | £30.00 |
|  | <b>1st permit</b> | <b>2nd permit</b> |                   |                 |        |        |
| October – March  | £22.50            | £30.00            |                   |                 |        |        |
| An annual charge of £22.50 will be made for motorcycles (£30.00 for second motorcycle).  |                   |                   |                   |                 |        |        |
| 2019 v1  |                   |                   |                   |                 |        |        |

1. The scheme will be enforced by West Suffolk Parking Services. The fine for not displaying a valid permit is £70, discounted to £30 if the fine is paid within 14 days. This may be subject to change
2. A permit holder who moves out of the residential parking zone area must surrender the permit. Should a permit holder wish to surrender a valid permit, before 1<sup>st</sup> October then a refund will be made based upon the figures for each full half year which remains unexpired. **You must not give your permit to anybody else and it would be an offence to use a permit after you have moved.** If a permit holder moves to another address within the same zone, the Council must be informed of the change of address.
3. Residents are eligible for two parking permits per 'vehicle owning household' per year of the scheme. The definition of a 'vehicle owning household' for the purpose of this scheme is: 'A property which appears in the Council Tax register within the zone in which any person who normally resides in that property owns, leases, hire purchases or keeps and uses a vehicle'.
4. The Domestic Council Tax Register and the current Electoral Roll will be used to monitor the validity of permit applications. **The permit remains the property of the West Suffolk Council. If it is misused it may be withdrawn at the Council's discretion.**
5. Only vehicles displaying a valid parking permit may park within the residents only bays. **The permit must be displayed on the front of the vehicle so that it is readily visible from outside the vehicle.**
6. The definition of a 'vehicle' for the purpose of this scheme is: 'A motor car or van (under 3.5T) or a motor cycle that has a current road fund licence and is insured and has a valid MOT certificate'. No other vehicles can be parked within a residents parking area, subject to exemptions in **condition 8**, which relates to medical professionals.
7. The registration number of the vehicle to which the permit will usually apply must be given on the application form and the Council must be informed of any vehicle changes that take place during the period the permit is valid.
8. Trades people working at properties within the zone are unable to obtain a temporary contractor permit. Please direct any enquiries to [parking@westsuffolk.gov.uk](mailto:parking@westsuffolk.gov.uk). The only individuals that are allowed to park in the zone without a permit are doctors and other medical practitioners, nurses, midwives etc. and statutory undertakers, delivery vehicles etc.
9. (a) One permit will be issued free of charge to any household within a residents parking zone with a resident blue badge holder. An additional permit may be purchased if required, at the second permit cost. This condition is only applicable to residents where you can purchase two permits per household.  
(b) Blue badges must be displayed on the vehicle alongside the permit when parking within residential parking bays.
10. For a 'non vehicle owning household' within the scheme, where a senior citizen resides who requires the permit for use by legitimate visitors, one permit for use by these visitors will be issued free of charge. The definition of a 'non vehicle owning household' for the purposes of this scheme is: 'A property which appears in the Council Tax register within the residents parking zone in which, no person who normally resides in that property owns, leases, hire purchases or keeps and uses a vehicle'. A senior citizen who resides in a vehicle owning household must pay normal permit fees.
11. Vehicles must be removed if a uniformed Police Officer, a traffic warden, a Police Community Support Officer or a Council Parking Attendant so requests.
12. **Responsibility for the renewal of the permit rests with the holder.** A reminder will be sent out approximately one month before the expiry of the parking permit. Applications for parking permits must be made online at [www.westsuffolk.gov.uk/parking](http://www.westsuffolk.gov.uk/parking)

13. The replacement of a lost, stolen\* or damaged permit will be cost £12, even if the original permit was issued free of charge. This is subject to the Council's satisfaction to such a loss. (\*a crime reference number is required.)
14. Vehicles must be roadworthy with a current road fund tax. Failure to comply will result in the permit becoming void.
15. West Suffolk Council will not compensate the permit holder for any unused months on the withdrawn permit. Should a permit holder wish to surrender a valid permit, before 1<sup>st</sup> October then a refund will be made based upon the figures for each full half year which remains unexpired.
16. Motorcyclists should apply by paper application only. Motorcyclists are advised to purchase a motorcycle tax disc holder to display their permit securely.